

Residential Application Form

For your application to be processed you must answer all questions (including the reverse side).



A. AGENT DETAILS

City Residential Real Estate Pty Ltd

Address: 818 Bourke Street, DOCKLANDS VIC 3008

Phone: 03 9001 1333 **Fax:** 03 9001 1332

Web: www.cityresidentialbourkestreet.com.au

Property Manager:

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

 Postcode

2. Lease commencement date?

 Day Month Year

3. Lease term?

 Years Months

4. Property rental

 \$ per week \$ per calendar month

5. How many people will usually occupy the property?

 Adults Children Ages _____

6. Names of other applicants _____

7. Car Registration

8. Do you have any pets? YES NO

Breed/Type/Age	Council Registration Number
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

9. Have you inspected this property? YES NO

C. PERSONAL DETAILS

9. Please give your details

 Mr Ms Miss Mrs Other
Surname Given name/s

Date of birth Driver's licence number

Driver's licence expiry Driver's licence state

Passport number Passport country

10. Please provide your contact details

Home phone number Mobile phone number

Work phone number

Email address

D. UTILITY CONNECTIONS

connectnow.

We get things sorted.

Moving made easier

P: 1300 554 323 | F: 1300 889 598

E: info@connectnow.com.au

W: connectnow.com.au

Connectnow makes moving easier for you by sorting your essential home moving needs quickly and easily in one simple phone call. Our services include electricity, gas, internet, pay TV, home phone connections and much more. Plus, our home moving service is free – it's our way of ensuring your move is as seamless as possible.

We'll attempt to contact you within 1 working day of receiving this application to provide you with our connection service. If you don't hear from us, please call 1300 554 323 to ensure your services are connected.

PRIVACY CONSENT AND TERMS. By signing this form you consent and agree to the following:

Connect Now Pty Ltd (ABN 79 097 398 662) ("connectnow") will collect, use and disclose your personal information to contact you (including electronically) about providing moving, connection and disconnection services and to inform you about products and services offered by its related companies and third-party suppliers. These other companies may also use your details to contact you directly about their products and services. See connectnow's [Privacy Policy](#) for further details, including your rights to access and correct the information held about you at connectnow.com.au. Third-party service providers (who may transfer your data overseas) may have their own Privacy Policy, which you can request from them. You consent to connectnow continuing to market to you unless you opt out, including by emailing info@connectnow.com.au. To the extent permitted by law and except where expressly guaranteed, connectnow are not responsible or liable for delayed or failed connections or the service providers' connection charges, which you must pay to them directly. Connectnow may receive commissions or fees from your selected retailer(s), and your real estate agent may also receive commissions or fees from connectnow, in each case for arranging provision of the requested services. The value of commissions or fees may vary from time to time and may differ depending on which retailer is selected. If you nominate an alternative contact person on this application, you authorise them to act on your behalf to arrange moving, connection and disconnection services, including accepting third-party terms. You warrant that you are authorised to make this application on behalf of all applicants and alternative contact persons listed and that each person has consented and agreed to the handling of their personal information on the same terms as you have.

Yes, I accept the Terms. Please call me to connect my new services.

Signed:

Date:

E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancies Agreement pursuant to the Residential Tenancies Act 1997.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- (a) the owner or the Agent of my current or previous residence;
- (b) my personal referees and employer/s;
- (c) any record, listing or database of defaults by tenants such as NTD or TICA for the purpose of checking your tenancy history;

I am aware that I may access my personal information by contacting:

- NTD: 1300 563 826
- TICA: 1902 220 346

If I default under a rental agreement, the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow organizations/tradespeople to contact me
- (d) lodge/claim/transfer to/from the Residential Tenancies Bond Authority
- (e) refer to Tribunals/Courts and Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a credit check with NTD (National Tenancies Database Phone 1300 563 826 – Email info@ntd.com.au)
- (h) transfer water account details into my name

I have acknowledged that I have read and understood the Privacy Act 1988: APP privacy policy for applications for a residential tenancy.

Signature

Date

 X / /

OFFICE USE ONLY

Application received: Date / / Time :

- Transfer or New Applicant
- Supporting documents received
- Privacy statement signed
- Tenant Informed / Landlord Informed
- Landlord approved

F. APPLICANT HISTORY

11. What is your current address?

 Postcode

12. How long have you lived at your current address?

 Years Months

13. Please tell us about this residential address

Name of landlord Agent Private
 Landlord/agent's phone number \$ Weekly rent

Reason for leaving this address?

14. What was your previous residential address?

 Postcode
15. How long did you live at this address? Years Months

16. Please give us further information about this residential address

Name of landlord or agent

 Landlord/agent's phone number \$ Weekly rent

Was bond refunded in full?

If NO why not?

 YES NO
J. CONTACTS / REFERENCES

20. Please provide next of kin details (not living with you)

Surname	Given name/s
<input type="text"/>	<input type="text"/>
<input type="text"/> Relationship to you	<input type="text"/> Phone number

21. Please provide two personal referee (not related to you)

1. Surname	Given name/s
<input type="text"/>	<input type="text"/>
<input type="text"/> Relationship to you	<input type="text"/> Phone number
2. Surname	Given name/s
<input type="text"/>	<input type="text"/>
<input type="text"/> Relationship to you	<input type="text"/> Phone number
<input type="text"/>	<input type="text"/>

K. IF STUDENT PLEASE COMPLETE22. Place of Study

Course being undertaken

 Course Length Enrolment Number
Campus Contact Phone Course Co-ordinator Phone

Parent's Name Parent's phone number

Parent's Address Overseas

 \$ Income
DISCLAIMER**I confirm the following:** During my inspection of the property, I found it to be in a relatively clean condition

OR

 I believe the following items should be attended to prior to my tenancy commencing.

I acknowledge that these items are subject to the owners approval

PLEASE NOTE

Initial payments must be made by bank cheque, money order or direct deposit into nominated trust account within 24 hours after approval of application. No personal cheques or cash accepted for rent or bond. Keys will not be handed over until the lease agreement has been signed by all applicants and first month rent and Bond has been paid. This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

 I have read and agree to the above.**L. PLEASE PROVIDE US WITH 100 POINTS OF I.D.**

Minimum of 100 points must be provided. Please tick what you are providing.

- | | |
|---|-----------|
| <input type="checkbox"/> Driver's licence / Passport | 50 Points |
| <input type="checkbox"/> Last four rent receipts | 30 Points |
| <input type="checkbox"/> Proof of income | 30 Points |
| <input type="checkbox"/> Birth Certificate | 30 Points |
| <input type="checkbox"/> References from previous landlords | 20 Points |
| <input type="checkbox"/> Concession / Pension Card | 10 Points |

G. EMPLOYMENT HISTORY

17. Please provide your employment details with proof of income (eg. payslip, bank statement, centrelink statement)

What is your occupation?

What is the nature of your employment? (FULL TIME / PART TIME / CASUAL)

Employer's name (inc. accountant if self employed or institution if a student)

Employer's address

Postcode

Contact name

Phone number

Length of employment Years Months
 \$ Weekly income \$ Other income
H. PREVIOUS EMPLOYMENT DETAILS

18. Please provide your employment details

Occupation?

Employer's name

Length of employment Years Months
 Contact name Phone number

I. CENTRELINK BENEFITS19. Type
 \$ Per Week \$ Per Month